



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
REGULAR MEETING OF COUNCIL
January 30th, 2024

PRESENT: Narry Paquette Jason Corbett
Donna Clark Steve Featherstone
Dan MacInnis

STAFF PRESENT: Andrée Gagné, Deputy Clerk
Alex Hackenbrook, Public Works Manager
Ann Carr, Planning Administrator
Nicky Kunkel, CAO/ Clerk Treasurer

No. 1 Call to Order

No.1

Moved by Councillor MacInnis
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor Featherstone

Carried Narry Paquette

No. 2 Adoption of Agenda

No.2

Moved by Councillor Featherstone
THAT the draft agenda presented to Council and dated the 30th day of January, 2024 be adopted as amended by adding under Item 11. Closed Session, Section 239 (b) personal matters about an identifiable individual, including municipal or local board employees.

Seconded by Councillor Corbett

Carried Narry Paquette

No. 3 Disclosure of Pecuniary Interest: None for this session

No. 4 Adoption of Previous Minutes

No.3

Moved by Councillor Featherstone
THAT the Minutes of the Regular Council Meeting of January 9th, 2024 be adopted as circulated.

Seconded by Councillor MacInnis

Carried Narry Paquette

Councillor Corbett spoke on Motion #15 of the January 9th, 2024 Council meeting minutes. He emphasized that the Integrity Commissioner's Report stated that the Respondent (Councillor Featherstone) did not contravene Section 10 of the Township of Bonfield Code of Conduct. He indicated that the report is posted on the Municipal Website for residents to review. Councillor Corbett also informed the Public that this claim cost the Municipality over \$10,000. He explained that the Integrity Commissioner is an important resource for the public to ensure Council is accountable and encouraged anyone who was considering filing a complaint to reach out to the CAO prior to the submission to ensure there is full understanding of the Council Code of Conduct.

No. 5 Presentation & Delegations (none for this session)

6. Staff Reports

6.a Report Planning Administrator regarding North Bay Mattawa Conservation Authority's plan review agreement

No.4

Moved by Councillor Featherstone
That Council hereby receives the report regarding services provided by the North Bay Mattawa Conservation Authority; AND FURTHER THAT Council enters into the agreement with the North Bay Mattawa Conservation Authority for categories 1, 2 and 3 services mandated under their jurisdiction in accordance with R.S.O. 1990, c. C27, Conservation Authorities Act.

Seconded by Councillor Corbett

Carried Narry Paquette

6.b Report Planning Administrator regarding sale & disposition of land re Beath

No.5

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS Jeffery and Petrina Beath have requested to purchase Block 21, Section 36M-516, directly abutting their property located at 16 Rock Ridge Lane, Rutherglen; BE IT HEREBY RESOLVED that Council approves of this purchase in principle and that the Planning Administrator proceed accordingly; AND FURTHER in accordance with By-Law 2007-49 and By-Law 2016-19, Jeffery and Petrina Beath shall be responsible for all disbursements incurred by the Township and shall submit a \$3,000.00 deposit prior to the commencement of legal work.

Carried Narry Paquette

6.c Bonfield Fire Department January 2024 Monthly Report

No.6

Moved by Councillor Featherstone

Seconded by Councillor Corbett

WHEREAS the Fire Chief recommended to Council to accept Jacob Brettler's application as a volunteer firefighter; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried Narry Paquette

6.d Report from CAO regarding Fire Department Budget

No.7

Moved by Councillor Featherstone

Seconded by Councillor MacInnis

That Council hereby approves transferring \$15,000.00 of the unused 2023 Fire Department Budget to a reserve in order to purchase bunker gear for the Volunteer Fire Fighters in 2024.

Carried Narry Paquette

7. Adoption of Committee Minutes/ Motions

7.a Corporate Services Committee

1. Minutes of January 15, 2024; Recommendations from Minutes

No.8

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS the Public Works Committee has reviewed documentation on maintenance for private, seasonal, and unmaintained roadways; AND WHEREAS the Committee hereby deems it diligent to create a policy that ensures consistent processes and maintenance requirements for all properties within the municipality; NOW THEREFORE the Committee recommends to Council that staff be instructed to prepare a draft policy for review at a future committee meeting.

Carried Narry Paquette

No.9

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS the Public Works Manager will be creating a plan for maintaining municipal roads and improving conditions, therefore the Committee recommends to Council that staff be authorized to update the GIS system accordingly to document the plan and record the improvements.

Carried Narry Paquette

No.10

Moved by Councillor Featherstone

Seconded by Councillor Clark

THAT Council adopt a policy for the "Assumption of Unmaintained Municipal Roads & Private Roadways" throughout the Township of Bonfield; and THAT Township employees maintain seasonal roads, including Boxwell Road, on a priority basis during summer months, to the best of their ability, to fill potholes and trim trees when possible.

Carried Narry Paquette

